

# COVID-19 Operations Written Report for Chowchilla Elementary School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Chowchilla Elementary School District	Michelle Worrell Assistant Superintendent	worrellm@chowkids.com 5596658000	06/29/2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

CESD has provided families continued access to the core curriculum by implementing both low tech and high tech distance learning options. As a low tech option, each grade level developed standards aligned work packets. These work packets focused on both the maintenance and development of foundational skills. As a high tech option, the District created a YouTube Channel that staff could use to share a variety of academic and social-emotional content. Staff regularly post content such as read-alouds, core lessons, music and PE activities. Teachers also spend a great deal of time supporting the emotional health of students and families. This is accomplished through regular check-ins, online lessons and family centered games that encourage family participation.

Providing a food-program option for families has been vital. The Grab-N-Go Meal Program, on a daily basis, provides a lunch and breakfast option for any child 18 years of age or younger. The District also provides meal services for 2 neighboring Districts that do not have the program resources.

Special Education staff have been working non-stop to insure that their students IEP objectives are achieved. Daily logs are kept to record contact. Student work packets were specifically designed for each student along with additional tools to ensure successful completion. Additionally, psychologists/counselors are staying in weekly contact with high needs students on their caseload and once every 2 weeks for all other students. Dates and results of these contacts are being recorded.

As the District moves forward, a comprehensive family survey is being conducted to help determine strategies that will help improve our distance learning options. Primary to the survey is information targeted at internet (Wi-Fi) accessibility and computer access. The Superintendent is working with the CDE and T-Mobile to secure additional Wi-Fi hot spots, Chromebooks and Fire Tablets. CESD purchased 900 Chromebooks to provide devices for summer learning and to students at home in grades K-2 to start the year. Nearly \$95,000 was spent on online programs and apps to support and enhance online learning. Many of these programs will be used to differentiate instruction for our EL and low-socio economic students.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Correspondence was provided to families in English and Spanish. Staff worked to insure English learners continue to receive designated and integrated English Language Development (ELD) as part of their educational curriculum through teacher online supports, as well as, through the paper packets. Site support staff called EL families to ensure they have access to the needed materials and understand the work packets. Additionally, support staff, with input from the classroom teachers, made weekly contact with assigned EL students to provide support in reading comprehension and fluency, writing with elaboration and math skills as prescribed. Training was provided to support staff and contact is recorded. English learners who are new to the states have been provided an iPad to use google translate to complete their coursework. Staff and families have been provided with the state's suggested Resources for English Learners, in particular those used in many classrooms already, such as, Khan Academy, Brain Pop, Duolingo and Newsela which are all available in Spanish.

Foster/Homeless mentors conducted check-ins with their assigned mentees and provided support where needed. Each site lent students computers when requested and provided specific internet contact information to support internet accessibility at home. Nine hundred additional Chromebooks were ordered and the District worked through the state and T-Mobile to secure additional Chromebooks, tablets and Hotspots. As CESD has nearly 85% of its students meeting free and reduced criteria, staff are working to troubleshoot all family concerns brought forth.

An extended year online Summer School was implemented to provide additional instruction to our EL and Low Income students. Summer School also allowed staff to troubleshoot instruction, internet connectivity and device issues to better prepare for return this Fall.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Standards aligned student work packets, spanning 3 and 4 weeks, were created and distributed to serve as base services for CESD students. These packets were distributed using a drive-thru process at each site. Involved staff wore protective masks and gloves. Packets include support for the continuation of the writing, reading and math curriculum already in place. New concepts are delivered through a variety of online teaching methods. Teachers are using an assortment of technology such as FaceBook, Class Dojo, e-mail, phone calls, Google Classroom, Zoom and Google Meet to support daily check-ins. These same tools help instructors deliver and support a variety instructional content. However, lessons are predominately being taught via Zoom or Google Classroom.

An online extended year was designed and implemented to support EL and low income students with more than one fourth of the teaching staff participating. Directions for applying for low cost internet access were mailed to all families who met eligibility requirements through participation in the schools free and reduced lunch program. Free and reduced lunch letters needed in the application process were sent to all participating families. Hotspots and Chromebooks were checked out to families. Contracts were created with online companies providing digital lessons and or access to content materials.

Every teacher was provided a touchscreen Chromebook and stylus to familiarize themselves with this technology. Every teacher also received \$400 for professional development they felt warranted for returning in August with the skills necessary to effectively deliver online instruction. An additional eighteen hours of technology trainings will be created and implemented August 3-6 for all certificated staff. These trainings will focus on the essential components to be found effective during the extended year online Summer School offered.

Reading labs are being rethought and experimented with through an online learning platform this summer. The role classified staff play in providing reading support is being reworked to provide more flexibility should the traditional model not address COVID guidelines. Classified staff trainings will also take place to best prepare for the likelihood of online instruction.

A student tech bootcamp will be implemented to insure that students will be competent in their use of technology ensuring success with online learning. Hotspots, chromebooks, fire tablets and laptops have been secured to provide each student with a device to be used at home.

Parent trainings will provide parents with effective uses of technology, schedules for instruction, tips for troubleshooting common tech issues, methods for monitoring usage and contact information should the need arise.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

The Chowchilla Elementary School District provides a Grab-No-Go Meal (Drive-thru) Program from 11:00 am – 12:30 pm daily. The program is available to families at each of the District schools. The daily lunch and following day breakfast option serves approximately 2,700 students daily. The District is running their meal program under the Seamless-Summer Guidance criteria. Anyone under 18 years of age is eligible to receive the free meals. The District provides meal coverage for the neighboring Alview-Dairyland School District, Chowchilla Union High School students wishing to participate, as well as students from outside the Districts that are sheltered-in-place with relatives in our community. This service will remain in place for the balance of the summer. The food services staff are also preparing for the return to school in August with routines and practices in place to meet the COVID guidelines for social distancing and cleaning.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Initial efforts to arrange for supervision of students during the COVID-19 shutdown was to allow all essential school personnel to bring their children to school and provide protocols for the supervision of those children. Should additional supervision efforts be needed CESD has contracted with California Teaching Fellows Foundation to provide high-quality out-of-school time programs. As needed, a combination of Teaching Fellows staff and District staff will support the supervision of students during ordinary school hours. The after-school classrooms can be utilized to house students as needed. The District will adjust its program options as additional guidance is provided. Every Teacher is recording daily contact made with their students through assigned Google sheets that are shared with site and District administration. These sheets clarify the type of contact made (Check-in or lesson delivery), how the contact was made (Zoom, Google

Classroom, Class Dojo, phone, etc.) and if contact was successful. Sites are accessible from the hours of 9-1 daily while teachers are responding from 8am - 3:30pm. Many teachers say that communication during evening hours are actually the busiest.